



**BOARD OF TRUSTEES AGENDA**  
**Monday, May 16, 2016 at 4:00 p.m.**  
Bassett Auditorium at RMAC  
100 W. 11th Street

Chair: Peggy Krantz

Members: Jamie Barnes, Rey Berrones, Donovan Fulkerson, Lorie Mitteer, Priscilla Ornelas, Jessica Parham, Nanette Schumacher, Bill Siders, De Angela Velasquez.

Staff Coordinator: Laurie Rufe, Interim Museum Director

RMAC Foundation: Cindy Torrez, Executive Director

- A. Call to Order
- B. Roll Call
- C. Approval of Agenda (action item)
- D. Approval of Minutes (action item)
  - 1. Consider approval of the April 18, 2016 meeting minutes
- E. New Business
- F. Chair's remarks
- G. Membership/Event Report
- H. Director's Report
- I. RMAC Foundation Report
- J. Old Business
- K. Adjourn

Next Meeting: June 20, 2016

Notice of this meeting has been given to the public in compliance with Sections 10-15-1 through 10-15-4 NMSA 1978 and Resolution 15-56. If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Human Resources at 575-624-6700 at least one week prior to the meeting or as soon as possible. Public documents including the agenda and minutes can be provided in various accessible formats. Please contact the City Clerk at 575-624-6700 if a summary or other type of accessible format is needed.

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## DRAFT COPY

### MINUTES OF THE BOARD OF TRUSTEES

Monday April 18, 2016

Regular Meeting at 4:00 p.m.

#### CALL TO ORDER

The regular meeting of the Board of Trustees was called to order by Chairwoman Krantz at 4:02 p.m.

#### ROLL CALL

The regular meeting of the Board of Trustees convened with members Peggy Krantz, Rey Berrones, DeAngela Velasquez, Bill Siders, **Donovan Fulkerson**, Lorie Mitteer being present. A quorum was established.

**Members absent:** Priscilla Ornelas, Jessica Parham, Jamie Barnes

**Staff present:** Laurie Rufe, Interim Director; Sara Woodbury, Curator of Collections and Exhibitions; and Cindy Torrez, Executive Director, RMAC Foundation. Tabitha D. Denney, City Councilor for Ward 5, was present as City liaison.

**Guests present:** none

#### APPROVAL OF AGENDA

Member Siders motioned to approve the agenda as presented. Member Berrones seconded. A voice vote was unanimous and the motion passed.

#### APPROVAL OF MINUTES

Member Velasquez motioned to approve the minutes of the March 21, 2016 Board of Trustees meeting. Member Siders seconded. A voice vote was unanimous and the motion passed.

#### NEW BUSINESS

##### Acquisition — Action Item

##### Discussion and Vote Acquisition to the RMAC Collection:

**Acquisition proposal of prints from collection of Warren McKelvy** was presented as an action item by Sara Woodbury, Curator of Collections and Exhibitions. McKelvy, a retired physician and longtime Roswell resident, offered to donate several prints by Mexican and Native American artists to the RMAC. The majority of the works consist of lithographs by Francisco Zúñiga (1912-1998), as well as two pieces by Rufino Tamayo (1899-1991), and prints by Fritz Scholder (1937-2005) and R.C. Gorman (1931-2005). Ms. Woodbury shared her opinion of how the prints would expand and diversify the Museum's present holdings of Mexican prints, which currently consists primarily of works by José Guadalupe Posada (1852-1913). She also stated that the donation would underscore not only the ongoing importance of art-

collecting within the Roswell community, but also the close relationship between the Museum collection and the philanthropy of area residents.

**COMMITTEE VOTE:**

Member Fulkerson motioned to accept donation of the prints. Member Berrones seconded. A voice vote was unanimous and the motion passed.

**CHAIR'S REMARKS:**

Chairwoman Peggy Krantz remarked on the ongoing interview process for the Executive Director, stating that Skype interviews had been completed and on-site visits would occur next. She also emphasized the importance of Trustee attendance and involvement at Museum-related events, particularly the RMAC Foundation's Kentucky Derby fundraiser taking place on May 7.

**MEMBERSHIP AND ATTENDANCE REPORTS:** For the month of March 2016, interim director Laurie Rufe reported that attendance for the month was recorded at 2713 total visitors including classes, Planetarium, meetings, and tours. Membership renewals and new members' figures were presented 690 active members, 4 new members for month of March. Membership dues amounted to \$9,192, with \$6,975 paid. April renewals had been sent out and will be processed.

Ms. Rufe remarked that more greeters and docents are needed, and encouraged Board members to solicit potential volunteers. Curator of Education Amanda Nicholson told the Board that she was revising the current docent description and training process.

**DIRECTORS REPORT**

Interim Director Laurie Rufe provided a report on updated status of the Curator of Education, Executive Director, and Planetarium and Program and Events information. She discussed grant opportunities for the digitization for the Planetarium, and the upcoming Peter Hurd and Henriette Wyeth retrospective.

Ms. Rufe also reviewed recent current staff changes, including Olga McGuire's resignation as Membership and Event Coordinator, Charles Bentley's retirement as store manager, effective April 29, and the departure of two security guards. Interviews are scheduled for Ms. McGuire's position, and Mr. Bentley may be contracted to assist with the annual inventory. Job postings have been listed for the security positions.

**Foundation Report**

Ms. Torrez provided the Board members with Roswell Museum and Art Center Foundation Executive Director's Report, including Financial Status, Grants, Fundraising, and Programming/Projects. She discussed the upcoming Kentucky Derby event, scheduled for Saturday, May 7. She also mentioned the Foundation's interest in updating the Planetarium while underscoring the importance of researching all options for refreshing its equipment effectively.

**ADJOURN**

Member Mitteer motioned to adjourn. Member Siders seconded. A voice vote was unanimous and the motion passed. The meeting adjourned at 4:51 p.m.

Respectfully Submitted

Sara Woodbury, Curator of Collections and Exhibitions



# **RMAC**

## **ROSWELL MUSEUM AND ART CENTER**

### **Director's Report to the RMAC Board of Trustees**

**May 18, 2016 Board Meeting**

**Submitted by: Laurie Rufe, Interim Executive Director**

#### **1. Staff**

##### Executive Director Search:

We are continuing the search for a permanent Executive Director. The onsite interview on April 26 did not produce a new Director, therefore the Search Committee will reconvene and determine its next course of action.

##### Membership and Events Coordinator:

Colette Speer has been hired as Membership and Events Coordinator and will start at the Museum on May 27. She has a Ph.D. in English and a MFA in Poetry for UC Irvine and was the Associate Director of the International Center for Writing and Translation at UC Irvine, prior to moving to Roswell where she operates a Yoga studio and pursues writing and teaching.

##### Security:

Cory Frederick has been promoted to Senior Security Officer. We are currently interviewing for two other security positions (one full- and another part-time).

##### Museum Store Manager:

After twelve years in the position of Museum Store Manager, Charles Bentley has retired. This position may not be filled until we hire the permanent Director.

#### **2. Planetarium Digital Conversion**

Ash Enterprises, the organization that services our Spitz A4 projector, has presented a proposal to us to convert our analog system to a digital system. The cost is \$50,000 for a fully installed system including training. This includes a 4,000 lumens video projector, a computer to act as a graphics engine/file server that allows for the display of virtually any full dome content; software to enhance and provide alternatives to the Spitz projector; warranties; and a series of full-length star shows. For additional fees, Ash Enterprises would paint the dome to enhance reflectivity, and install new LED cove lights for a total of \$66,500. Total project cost is \$116,500. We wrote a \$5,000 grant to the Todd Memorial Trust, but it was denied. However, Tom Jennings and Bob Armstrong are proposing something that might be more beneficial: a lunch meeting where we present our proposal to representatives of all the trusts/foundations in Roswell and to be presented under the auspices of the RMAC Foundation. This was presented to the Foundation at their April meeting and Jeremy and I are working on getting answers to some additional questions regarding the Ash Enterprise system versus a more expensive Spitz Sci Dome system, as well as other options.

#### **3. Magical and Real: Henriette Wyeth and Peter Hurd, A Retrospective**

Curator Sara Woodbury has been working with Dr. Kirsten Jensen, Gerry and Marguerite Lenfest Chief Curator of the James A. Michener Art Museum in Doylestown, PA, on the aforementioned exhibition

that is due to open at the Michener December 2, 2017, run through March 25, 2018 and then travel to the RMAC and be on view from April 20-August 12, 2018. The checklist is still being worked out, but there will be approximately 70 works in the exhibition—20 of which will be ours. Lenders and potential lenders include the Farnsworth Art Museum, Brandywine River Museum, Phyllis and Jamie Wyeth, James A. Michener Museum of Art, Hurd Wyeth Gallery, Bank of America, Delaware Art Museum, Hotel DuPont, Andrew and Betsy Wyeth Collection, Nedra Matteuci Gallery, Texas Tech University Art Museum, Albuquerque Museum, Phoenix Art Museum, and numerous private collectors. A major publication will be produced with noted essayists. Sara will be one of these. We have presented the cost of this exhibition to the Foundation, potentially \$50,000-\$70,000, and will continue discussions regarding funding. Fittingly, it occurs in our 80<sup>th</sup> anniversary year.

#### **4. Consolidation of Newsletter and Class Schedule**

We are re-designing the Newsletter and Class Schedule to combine these publications into a single cover magazine that will also include a three month calendar for each of the quarterly publications. We are hoping this will eliminate redundancy and cut some costs.